

**NORTHBOROUGH LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
August 5, 2014**

John Coderre spoke to attendees about the upgrade of wires and addition of new radio equipment for the wide area network a dedicated fiberoptic network provides by Charter Communications for the town. The upgrade will cost between \$110,000 and \$120,000.

Bruce Augusti mentioned that the quarterly MEMA meeting with communities is scheduled for 9/9/14. On display will be: the new MEMA Mobile EOC (Emergency operations Center), new equipment from the EPA (Environmental Protection Agency), and a Pop-Up Shelter. Chief Durgin added that MA District 14 also has a Pop-Up Shelter.

Gery LeBlanc mentioned that Beaumont/Whitney place has had its fire hydrants tested and passed and that now they are painted yellow for designation as private hydrants.

Christine Johnson said that the SAFE School Readiness Plan is in place and that the schools will practice the evacuation portion of the plan. John Coderre and she have started to work with the two school district communities to form a regional shelter. She noted that administrative staff might benefit from holding a Tabletop Exercise for their planning.

Jody Dean described that the MSA system for Steris Corp. will be updated soon.

Mike Serapiglia announced that St. Gobain recently held a celebration with employees for reaching 1 million work hours with no accidents.

Chief Durgin reported on his work with the planning for medical response at the 118th Running of the Marathon with the Hopkinton Fire Chief. He said that 6 fire department staff members plus the John Deere Gator were deployed on the day of the marathon to medical operations staging at the finish line. He also said that the Northborough Police deployed Officers on bicycles to assist with Marathon operations. Chief Durgin also mentioned that an Emergency Response Team from the National Guard and also WMD (Weapons of Mass Destruction) federal personnel were deployed to assist with Marathon operations.

Nancy Lepore reminded attendees to sign the attendance sheet for the meeting.

The meeting was adjourned by Chief Durgin at 11:05 a.m.

Respectfully submitted,


Nancy Lepore
Hazardous Materials Assistant

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Attendees: Nicholas Antanavica, Building Inspector, Bruce Augusti, MEMA, Kelly Burke, Senior Center Director, John Coderre, Town Administrator, Jody Dean, Manager Steris Corp., David M. Durgin, Fire Chief/LEPC Co-Chairman, Kim Foster, Assistant Town Administrator, Christine Johnson, Supt. of Schools, Mark Leahy, Police Chief, Lois Luniewicz, Worcester Regional Medical Reserve Corp. Gery LeBlanc, Manager, Beaumont/Whitney Place, Nancy Lepore, Hazmat Assistant, Northborough Fire Department, Dan Nason, DPW Director, Mike Serapiglia, HSE Manager, Saint Gobain,

Chief Durgin called the meeting to order at 10:08 a.m., introducing himself and inviting attendees to do the same. Under Old Business a motion was made, seconded and voted unanimously to dispense with the reading of the February 25, 2014 LEPC meeting minutes and a motion was made, seconded and voted unanimously to accept them as written.

Review of Emergency Plans to date - Nancy Lepore, Northborough's Hazardous Materials Assistant, reported that the town emergency plans, including the Hazmat Plan, were finished in December, 2013, accepted by the Board of Selectmen on 1/14/14 Tier 2 Chemical Inventory Forms from 3/2013 were included in the plan. A copy of HazMat Plan was present for review by attendees.

Review of Planning Information – Nancy Lepore noted that Tier II information was received at the LEPC for Reporting Year 2013 by March 1 for all facilities in town except one. This information has been placed in the master Excel file for updating the emergency plans and Tier II information is also held at the fire department. She noted that information received concerning the emergency plan is placed regularly into the master Excel file.

New Business – Ms. Lepore told attendees that the LEPC Re-Certification is due by October 1 to the State emergency Response Commission. Certification, once issued, is good for 5 years. All aspects of an LEPC's requirements will be submitted to the SERC with the application for re-certification including a copy of the Hazmat Plan for their vote of approval/disapproval. Bruce Augusti added that the SERC meets next of Oct. 8 and to please submit the application on or before Oct. 1.

Bruce Augusti mentioned that LEPC Certification allows federal restitution should a Presidential Disaster Declaration be made that includes Northborough. He also mentioned that certification allows Northborough to apply for and be eligible to receive federal grants.

Lois Luniewicz spoke to attendees about the Worcester Regional Medical Reserve Corp. She said that WRMRC is a volunteer organization started in 2006 originally comprised of 74 communities and approximately 1,000 volunteers. It includes medical volunteers (mostly nurses) and ancillary members, in a ratio of 1 to 3, who are trained in ICS 100, NIMS 700, Cardio Pulmonary Resuscitation (CPR), Personal Protective Equipment (PPE), initial psychological counseling and also shelter training. They also must pass a CORY and SORY check. The ancillary members support the medical personnel with crowd control, registration, information and other similar duties. This organization holds training drills and has been called upon for medical support/assistance at public gatherings such as parades. WRMRC maintains contact with the Town Health Agent and has collaborated with the Health Department for planning and the organization of geographical Districts within WRMRC. Northborough belongs to the North East Nashoba District which currently has 39 active volunteers. WRMRC has no supplies of its own and relies upon the supplies within each community and Region 2 MA Public Health. Northborough stores a trailer with medical supplies for Region 2 as a member community.

Lois Luniewicz distributed a map of the new WRMRC Divisions. Both Chief Durgin and John Coderre requested a meeting with WRMRC to discuss the map and the designations of Divisions as it relates to Northborough.